

DETERMINING WHICH CASE A PERSON IS IN

A worker may search on a person's name in eWiSACWIS to determine information about the individual. If the person is associated with particular cases in eWiSACWIS, the worker may need to know what information is contained within case information about the individual and how the person is associated with the case.

Search the person's name in eWiSACWIS. When the name appears, click on the person's name to expand the name to look at information that eWiSACWIS contains about the person.

Search - Microsoft Internet Explorer

eWiSACWIS

Errors Print Spell Check Help

Case Person Provider Organization Worker

Search Criteria

Last Name: andrews First Name: charlie Sounds Like ☐

Person ID: DOB: 00/00/0000 Gender:

Additional Search Criteria

Sort By: Alpha Search

Record 1 to 1 of 1

Persons Returned

Andrews, Charlie (9221139)
Male 01/24/1995
Basic Person Information
Related People
Intake/Referral
Cases
Andrews, Brandy (9221025)
CPS Family Alleged Victim, Household Member opened Arnold, Candice Ongoing CPS Yes None 01/22/2003 Eau Claire - Courthouse

Close

Done Internet

Basic Person information will give the user demographic information contained in the person record, such as address information, Social Security #, phone number, sex, etc.

Related People will show names of people in the cases where Charlie Andrews is a participant in the case. This will include reporter names and others with case relationship.

The Intake/Referral icon shows the Referrals in which Charlie Andrews is a participant. This will show the date of the referral, the role the person had in the referral, and what the response time was for the referral if it was a Protective Services Intake.

In the above example the Person Search has been performed on Charlie Andrews. Expanding the Cases icon under his name shows that Charlie is a participant in one case, the Andrews, Brandy case (Case # 9221025).

If a case with the same number is displayed twice, it means that the person has two roles in the case (e.g. Alleged Victim and Household Member)

Other information that is displayed about this case is that the Andrews, Brandy case is a CPS Family Case, which is open to Arnold, Candice, who has a role of CPS Ongoing in the assignment in EauClaire County. It also indicates that the case was open on 01/22/2003

To then review information in the specific cases the person is a participant in, note the case numbers and click on the cases tab while still on the Search window. Enter the case # in the Case ID field and click on Search. This will allow the user to review information in the case that the worker has access to based on security. **Note:** The user will not be able to review more specific information from the person search without searching out the case and reading the information in the case where the person is a participant.